

DATE RECEIVED BY POLICE JURY: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_  
PUBLIC HEARING DATE: \_\_\_\_\_ PRELIMINARY APPROVAL DATE: \_\_\_\_\_  
CONSTRUCTION APPROVAL DATE \_\_\_\_\_ TYPE OF DEVELOPMENT: \_\_\_\_\_  
DEVELOPMENT NAME: \_\_\_\_\_

### DEVELOPMENT FINAL PLAT AND ACCEPTANCE APPLICATION

APPLICANT NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

TELEPHONE NUMBER(S) \_\_\_\_\_

OWNER'S NAME \_\_\_\_\_

OWNER'S MAILING ADDRESS \_\_\_\_\_

OWNER'S TELEPHONE NUMBER(s) \_\_\_\_\_

**NOTE:** If the applicant is not the owner, the applicant must provide written documentation of the owner's authorization to act on the owner's behalf.

If this is part of a phased development, please indicate the Phase Number and lot/block numbers involved in this phase: \_\_\_\_\_

Please describe any changes to the Final As Built Plans since Construction Plans approval and indicate approval dates of such: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project Engineer/Surveyor \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Louisiana License Number \_\_\_\_\_

I certify that to the best of my knowledge the information presented herein is accurate and current as of the submission date. I understand that approval of the final plans does constitute acceptance of the subdivision, streets or other public infrastructure therein for perpetual maintenance by the Parish of Assumption. I understand that Acceptance of the streets and other public utilities is a separate act of the Police Jury.

\_\_\_\_\_  
Owner/Applicant Signature

\_\_\_\_\_  
Date

**INFORMATION TO BE SUBMITTED WITH  
SUBDIVISION FINAL PLAN AND ACCEPTANCE APPLICATION**  
**Three copies of the following information must accompany the attached application sheet.**

A. Soil Test and Other Reports: The owner and/or developer must submit three copies of any additional soil test or other reports as required by the Police Jury.

B. Final Plat: The developer shall submit four (4) copies of the final plat with one (1) sepia or reproducible vellum for the Police Jury files. If the owner wants more than one (1) signed copy, additional copies must be submitted. The Final Plat is to be prepared by a Louisiana licensed surveyor or engineer at a scale not more than 1"=100' on sheets not to exceed 24" by 36" which are labeled "Final Plat". If the owner wants more than one (1) copy signed, additional copies must be submitted. The following information shall be provided on the Final Plat.

1. Name of subdivision.
2. The date of the map
3. Approximate true north point.
4. Name of owner and developer with their addresses.
5. Signature and seal of the developer's registered engineer and/or surveyor.
6. Boundary description and dimensions and bearings on all platted lines.
7. Location, dimensions and purposes of any easements or servitudes both existing and those to be dedicated.
8. Reference to all adjoining lands with the name of the owner and locations of all boundary lines intersecting the boundaries of the land to be divided.
9. Dedication of all streets, drainage and easements must be made and signed by owner and/or developer.
10. All corners must be substantially marked and the type of marker described, preferable by 4" X 4" concrete posts.
11. Curve data for each curve.
12. Two (2) places for approval of the authorized police jury representatives, and one (1) place for approval of the police jury president as follows:

FINAL PLAT APPROVAL:	
OWNER _____	DATE _____
APPROVED BY THE ASSUMPTION PARISH POLICE JURY	
DATE OF APPROVAL: _____	
_____	
ROAD AND BRIDGES SUPERINTENDENT	
_____	
PARISH ENGINEER	
_____	
POLICE JURY PRESIDENT	

13.

C. Protective Covenants: The owner and/or developer must submit with the final plat four (4) sets of subdivision protective covenants which shall be furnished by the owner to all purchasers of land in the development.

D. Private Developments: If the owner and/or developer wishes to classify the development as a private

subdivision, manufacture/mobile home park or community, or a recreational vehicle park or campground or other private development, it will be necessary to stamp private and the kind of development on the final plat and submit certified documents as follows.

1. A right-of-way agreement holding the police jury harmless for damages while servicing the residents with refuse collection service or other services as required by the parish code.
2. A certification that all garbage and waste will be brought to the nearest public road in an authorized manner or a copy of the private waste collection and disposal agreement.
3. The owner and/or developer must make these conditions, and the fact that the parish will not be responsible for any maintenance of any improvements clearly understood in the protective covenants.
4. A copy of a private sewage treatment collection and maintenance agreement.
5. For Private Subdivisions a copy of the Homeowners' Association Article of Incorporation and Bylaws.
6. A notation on the final plat
  - a. For Private Subdivisions: For more information refer to the Assumption Parish Code of Ordinances Section 26:28 Private Subdivisions, or
  - b. For Family Subdivision:
  - c. For Manufacture/Mobile Home Parks or Communities: A Private Development for Manufactured and Mobile Home Rental or Lease Spaces.
  - d. For Campgrounds and/or Recreational Vehicle Parks: A Private Development for Temporary Living Quarters.
7. For Gated Communities, a hold harmless agreement for the Assumption Parish Police Jury and the 911 Communications District, members, employees, agencies, and /or law enforcement, medical, fire and/or emergency personnel for any action, inaction or damage tha may occur from an unmanned, mtorized or electrically gate system malfunction, and a servitude of passage for appropriate emergency and other parish, state or federal service and law enforcement agencies in order to provide services to the residents of the development.

E. Certificate of Substantial Completion and Certificate of Warranty

1. A Certificate of Substantial Completion shall be submitted stating that the project has been developed in accordance with all plats, construction plans and documents. The document shall two (2) places for approval of authorized police jury representatives, and one (1) place for approval of Police Jury Committee Chairperson.
2. A Certificate of Warranty shall be submitted which states that the owner and/or developer will maintain all streets and drainage through the acceptance phase and until thirty (30) days after the formal acceptance by the Police Jury at their regular meeting.
3. For private developments, a Bond in the amount of the anticipated cost of the maintenance for five (5) years or until such time that adequate homeownership has been established in order to sustain maintenance of infrastructure through the homeowners association.

F. Soil Tests: Soil tests reports for base compaction and tests reports on hot mix asphalt shall be submitted. The soil tests report and hot mix asphalt reports shall be from a certified testing lab and shall indicate that Sub-Chapter C of these regulations, Standards for Subdivision Development, have been complied with.

G. As Built Plans: As built plans prepared and signed by the developer's engineer shall be provided.

H. ACCEPTANCE PHASE: Approval of the final plat does not constitute acceptance of streets, drainage, utilities or other improvements for maintenance by the Police Jury. The Police Jury must adopt a resolution accepting the completed work for perpetual maintenance. This is not necessary for private infrastructure.

I. RECORDATION: Upon adoption of resolutions by the Police Jury approving the final plat and accepting streets, drainage and other infrastructure for perpetual maintenance, the resolutions, Final Plats and other certificates and documents shall be recorded with the Clerk of Assumption Parish.